



## BUILDING DEPARTMENT

CITY OF LEAGUE CITY

500 West Walker

League City, TX 77573

281.554.1429 Phone

[building@leaguecitytx.gov](mailto:building@leaguecitytx.gov)

### MASTER & REPEAT APPLICATION SUBMITTAL GUIDELINES

*This are general guideline to follow. Additional information may be required as determined by plan review.  
Failure to follow these guidelines could result in a delay of the review process or rejection of the application.*

#### **Plans must include the following:**

ALL plans must reference and comply with current City of League City Codes including the ultimate design wind speed in addition to state adopted codes and TDI requirements.

*The City has adopted the 2021 I-Codes and 2020 NEC.*

*Wind load/windstorm must be rated for the ultimate design wind speed.*

Plans should not include any references to other communities.

Elevation must show the height of the structure

#### **Master Permit Application Information:**

Include the following details on the application for Description of Work:

Master permit submittal for Plan ##### Elevation(s) #####

#### **Master Application Documentation Required:**

Master Plan Information Sheet

Survey

Plot Plan

Impervious Coverage Calculation Sheet

Elevation Certificate *(if applicable)* - Engineering Department –Alex Noel (281)554-1428

Stormwater Prevention Plan *(if applicable)* - Engineering Department –Alex Noel (281)554-1428

Drainage *(if applicable)* - Engineering Department –Alex Noel (281)554-1428

Water & Sewer Service Information (CRFs)

Tree Disposition Plan or Letter *(if applicable)* - Arborist – Heather McKnight (281)554-1441

Energy Compliance Certification (REScheck) – Address Specific

Manual J/Mechanical Load Calculations

Mechanical Layout

Electrical Load Calculations

Electrical One-Line Diagram

Plumbing Riser Diagram

Gas Riser Diagram

Architectural Plans and Details

Engineering Package *(Framing Plans/Foundation Plans/Windstorm Plans)*

#### **Repeat Permit Application Information:**

Include the following details on the application for Description of Work:

Repeat of Master ### Plan ### Elevation #

Options: (include options for this address specific repeat)

#### **Repeat Application Documentation Required:**

Survey/Plot Plan

Address Specific Design Letter Certified by Engineer

Elevation Certificate *(if applicable)*

Impervious Coverage Calculation Sheet

Elevation Certificate *(if applicable)*

Stormwater Prevention Plan Information *(if applicable)*